

PTO DECEMBER Meeting Minutes

Wednesday, December 11, 2024

Called to order at 9:33am

I. Approval of Board Meeting Minutes

- a) Approved November Board Meeting Minutes (Motion: Dawn Dellinger, Second: Ji Terracina)

II. Principal's Update

- a) Campus Enhancement Fund- asking for \$2000 of the campus enhancement money to be allocated and moved to the General Teacher Fund. (Approved; Motion: Ji Terracina, Second: Danielle Dobecka). Below is a breakdown of the Bush Budgets for our knowledge:
 - i. Bush Elementary is given 2 Budgets per year
 - 1. CISD Budget given from CISD (~\$65,000)- this budget is to be used for general supplies the school will need for the year (toner, paper, instructional materials, etc.)
 - 2. Activity Funds- monies raised by the school, teachers (jeans passes, corporate sponsorship, etc.) or by PTO donations. This activity fund is broken into 2 different funds:
 - a. General Teacher Fund- (started the year with ~\$750 and was able to raise that amount to \$1800)-are the things the school does for the teachers (Sonic drinks, prizes, teacher appreciation, plaques and flowers for teachers of the year, things to improve culture, etc.
 - b. General Student Fund- money raised by grade level parties/events (sock hop, etc.), this is where they can spend on materials, party materials, grade level events, etc. All used for the students.
 - ii. Lizzy would like to propose that we put this \$1000-\$3000 into the budget moving forward like the other feeder schools do vs. getting it from the Fall Fundraiser. This would be a new line item for the 2025-2026 Budget. Executive board to discuss and consider for next school year's budget.
 - iii. Campus updates, 3rd and 4th are testing. We ranked 1st in the district for these tests thus far and are in the top 10 for almost every test category out of 45 schools. Huge kudos to Bush! Choir concert next week, 2nd Grade Program this week.

III. President's Update

- a) Need to reschedule the PTO Holiday lunch. Looking for a date in January that works for everyone. More info to follow on this.

IV. Fundraising Update

- a) Jingle Bell Run is this Friday! Still need supplies like fans and generators for the event. Looking for more volunteers for that. Kona Ice is coming and will be on the bus ramp for all students.
 - i. Shirts delivered yesterday and will be distributed to the students Friday morning.
 - ii. Mascot Race- still looking for teachers from 1st and 3rd grades.
 - iii. FAQ going out to parents today for the event; parking and details in this document.
 - iv. Bluebell Ice Cream Parties happening 12/18. Ice Cream is being delivered on the 17th for all classes that qualified.
- b) Currently already working on the Bonanza silent auction!



- c) Spirit Wear inventory- trying to get rid of it now. Will be posting for stocking stuffers, etc. We have \$4900 of unsold inventory that needs to be sold. We have to close down for accounting purposes after next week, can open back up at Movie Night for cash only sales. But blurd in banner for next week and January.

V. Programs Update

- a) Dawn to email Paula K to work on securing Mitchell for the Movie Night. Kacie working on what movie to watch.

VI. Services Update

- a) YEARBOOK: Flyers will go out in January with details on how to order, etc. Cover by Olivia has been submitted to the art department. Cost goes up after the break!
- b) STAFF APPRECIATION: event is this Friday, hot chocolate and bundt cakes.
- c) TEACHER GRANTS: All items have been approved and are in the process of being ordered. (Items included: head phones, grade level toner, stem kits, math manipulatives, art supplies. Bigger ticket items included technology items, as well as, a drum kit for music and turbo scooters for PE). More chrome books with headphones are also being ordered now.

VII. Treasurer Update

- a) Bush Programs Check delivered last week to Lizzy in the amount of \$37,740.44. Below is the breakdown:
 - i. \$17,000 Campus Enhancements, \$4,400 Teacher Training, \$3,500 Grade Level Celebrations, \$2,000 Field Day, \$2,000 grade level and fine arts programs, \$2,000 Technology Maintenance, \$500 School artwork framing, totaling \$31,400.
 - ii. \$6,340.44 being distributed to 54 teachers to purchase their own classroom supplies, etc. (~\$117/each)
- b) YTD raised \$107K, and that is not including the Bonanza. We budgeted to bring in \$118K so on a great trajectory.
- c) \$393 in interest earned from our recently purchased CD.
- d) Expenses recently: \$6400 shirts for JBR, \$2800 Kona, \$1300 4th Grade Bricks, \$240 Bluebell
 - i. Lizzy to put in request for 65 Bricks to be installed in late January/February.
- e) There will be an uptick in taxes coming since we have sold so much inventory outside of our tax free days.
- f) Net Revenue: \$51,621.93
- g) Cash on Hand: \$138,000.37
- h) Fees going up for MTK- \$1,500 fees up to \$50K in fundraising and over will be a 3% addition.

Meeting adjourned at 10:37

Attendees: Dawn Dellinger, Jackie Aker, Ji Terracina, Danielle Dobecka, Taylor Parmigiano, Kacie Janasch, Lizzy Thompson, Kelly Crabtree, Latoya Small.

